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गिफ्टा, शिमला

मान्यता

Government of Himachal Pradesh
Department of Language, Art & Culture

29/1/26

No. LCD-F(8)-1/2024

Dated: Shimla-2

22nd January, 2026

NOTIFICATION

In supersession of this Department's Notification No. LCD-F(8)-1/2016, dated: 03 March, 2017, the Governor, Himachal Pradesh is pleased to notify the "Grant-in-aid Scheme for Religious Institutions, Archaeological Monuments and Archaeological Sites" as per Annexure-A.

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29/1/26

By Order

Rakesh Kanwar
Secretary (LAC) to the
Govt. of Himachal Pradesh

Endst. No. As Above

Dated Shimla-2 the 22nd January, 2026

1. The Pr. Private Secretary-cum-Special Secretary to the Hon'ble Chief Minister, Himachal Pradesh.
2. The Addl. Pr. Secretary-cum- Special Secretary to the Hon'ble Chief Minister, Himachal Pradesh.
3. The Special Private Secretary to the Deputy Chief Minister, Himachal Pradesh.
4. The Sr. Private Secretary to the Chief Secretary, Himachal Pradesh.
5. The Director (LAC), Himachal Pradesh.
6. The Director, Information and Public Relations, Himachal Pradesh.
7. All the Deputy Commissioners, Himachal Pradesh.
8. All the District Language Officers, Himachal Pradesh.
9. Guard File.

Nisha

(Nisha Kashyap)
Joint Secretary (LAC) to the
Govt. of Himachal Pradesh
Ph. No. 0177-2625346

Grant-in-Aid Scheme for Religious Institutions, Archaeological Monuments and Archaeological Sites.

1. Objectives:

The Provision of Grant-in-Aid for the Religious Institutions and Ancient Monuments has been made under Language and Culture Department Grant-in-Aid Rules 1981 (As amended in 2004).

2. Eligibility:

(1) (a) Repair and beautification of the buildings of any religious institution in accordance with the original architecture of the institution which:-

- is culturally rich
- is a centre of faith
- is historical

(b) Any ancient Monument or archaeological site, which is older than 50 years, for its conservation, preservation and beautification in order to maintain its ancient form.

(c) Any religious institution or ancient monument :

- which is destroyed due to a natural calamity; or
- the structure, which has completed its lifespan and is beyond repair; or
- the structure which is not worth repairable due to the technical reasons,

may be reconstructed as far as possible, using the same type of materials and the same architectural style. If the original materials used in the construction are no longer available, prevalent alternative materials can be used.

(2) Grant-in-aid will be provided to religious institutions or monuments or archaeological sites:

- to prevent illegal encroachment and for security purposes
- for boundary walls in its premises,
- for the construction of retaining wall to prevent it from collapsing,
- for courtyard paving using local stone slabs (chakkas), and for drainage and water harvesting/ management works

3 Prohibition:

(1) If the religious institution or ancient monument or archaeological site is the property of an individual then no grant shall be given. Grant will be provided only to public property or

religious institution and monuments constructed on government land.

- (2) No grant will be provided for new construction of any religious institutions.
- (3) Temples included in Schedule-1 of "Himachal Pradesh Hindu Public Religious Institution and Charitable Endowment Act, 1984", State Protected Monuments under "Himachal Pradesh Ancient and Historical Monuments and Archaeological Sites and Remains Act, 1976" and Centrally Protected Monuments under "Ancient Monuments and Archaeological Sites and Remains act, 1958" will not be eligible for grant.

4 Publicity of Scheme:

Proposals will be invited through advertisements in three leading newspapers of the state twice in a year (May and September month) under this scheme.

5 Procedure:

- (1) Applicant will first submit the following document to the department through District Language Officer, which will ensure that the religious institutions and monuments fulfill the objectives and preliminary conditions prevailing under this scheme.

(a) Uniform formalities for all Proposals:

- I) Jamabandi and Tatima of the Land where religious institutions and monuments exist.
- II) Concerned Form-3 must be duly signed by the concerned Patwari where the building of monuments and religious institution is built.
- III) Grant-in-Aid Form-1 should be recommended by the concerned Deputy Commissioner.
- IV) Survey Form-2 should be filled up.
- V) Attach details of the proposed work of the building.
- VI) The applicant must submit an affidavit stating that they have not received any grant from any other department or organisation or individual for this work. In case a grant has been received full details must be provided in Form-8.
- VII) Any other such certificates or document, which is required necessarily for the satisfaction of department, can be asked during or after investigation of the proposal.
- VIII) The grantee should submit affidavit/undertaking relating to Grant according to Form-8

IX) If the religious institution/monument is related to the Scheduled Caste, then Form 7 must be filled and applicant must attach a Scheduled Caste Certificate.

(b) **Proposals regarding religious institutions which are culturally rich:**

- I) Detailed description of importance of religious institution its worship history, architecture/available art/antiquities, fairs & festivals, glorification etc.
- II) Enclose four coloured photographs of religious buildings (5X7 inches minimum in size) covering the four directions in which the building should be clearly visible from top to bottom. The photographs should be pasted on Form-3 and also be attested by Patwari of concerned circle. In addition to this, photographs of sculptures, art work, and festoonery engraved on any part of building and enshrined inside.

(c) **In proposal of Ancient Monument and Archaeological site which are nearly 50 years old:**

- I) Detailed description of importance of monument, history, architecture and archaeological sites etc.
- II) Enclose four coloured photographs of religious buildings (5X7 inches minimum in size) covering the four directions in which the building should be clearly visible from top to bottom. The photographs should be pasted on Form-3 and also be attested by Patwari of concerned circle. In addition to this, photographs of sculptures, art work, and festoonery engraved on any part of structure and enshrined inside.

(d) **Any religious institution or Ancient Monument**

I) **which has been destroyed by natural calamity**

- i) Old photograph of the religious institution or monument is necessary which has been destroyed by natural calamities so that the architecture could be found and the same new structure should be constructed. Paste these photographs on Form-3 and it should be verified by Patwari of concerned circle. If the old photograph is not available due to some reasons then the proposed structure should be constructed on the basis of prevailing local and traditional architecture or specifications of that region. In this connection the

shape-design, number of storeys and the report of used material in temple should be obtained from the local Gram Panchayat.

- ii) Detailed description of importance, history and architect etc. of the religious institutions and monument.
- iii) If the report has been registered with police about the destruction of religious institution and monument by natural calamity then enclose its attested copy, otherwise enclose the report of concerned Patwari.

II) The structure which has completed its age & not repairable and the structure which is beyond repair due to technical reasons.

- i) The photographs of those religious institution or nonument are necessary which are not repairable, so that the architecture could be identified and the new institution or monument could be built in the same form. Paste the photographs on form-3 which should be verified by the Patwari of concerned circle. These coloured photographs (Size at least 5x7 inches) be taken from front, back, right and left side of the building in which the building should be clearly visible from top to bottom. The coloured photograph of the problem prone portion of the building is necessary due to which building has become beyond repair.
- ii) A detailed report of the present condition of the building should be prepared by the estimate designer where it should be clearly mentioned that due to which reasons the building is not repairable and now reconstruction is the only alternative.
- iii) Detailed description of importance, history, architecture etc. of religious institution and monument.

- NK/20
- (2) After receiving the documents, the archaeological branch of the department will examine the eligibility and if as per rules these religious institutions, or monuments, or archaeological sites will be eligible only then the proposal shall be invited otherwise refusal will be conveyed to the applicant. The documents will not be returned to the applicant for future reference.
 - (3) For those religious institutions or monuments or archaeological sites whose eligibility is duly confirmed, the applicants shall, in accordance with the rules of the scheme and along with the prescribed forms, get the estimates and drawing (in four copies) prepared by the Junior Engineer of Block Development officer's office. Thereafter, they shall apply for

grant-in-aid to the concerned District Language Officer. After satisfaction, the District Language Officer shall get the case recommended by the Deputy Commissioner and forward it to the Directorate of LAC.

6 **Technical scrutiny procedure and financial sanction of amount at the Directorate level:**

- (a) The case will be inspected by the technical officers of the department. They may also conduct a site inspection, and any modifications required will be communicated within three months. The technical officer at their own level and with due justification, may reduce or increase the estimate and may also place the related proposal before the Monitoring Committee.
- (b) In all types of cases other than beautification, the maximum amount of grant-in-aid shall generally be Rs. 25.00 Lakh. However, if this amount is found to be insufficient, then in exceptional circumstances, the Director (Language & Culture) by mentioning the relevant reasons and with proper estimates and justification shall submit the case to the Government and upon the recommendation of the Director (Language & Culture), the Administrative Secretary (Language & Culture) has the power to grant assistance exceeding this limit.

For beautification works, the maximum limit of grant-in-aid shall be Rs. 5.00 Lakh, and a case for beautification of a religious institution/monument/archaeological site may be submitted only once in a period of five years.

- (c) The following committee at Directorate level is constituted who will scrutinize and review all inspected proposals and will recommend the amount of grant-in-aid for each proposal:-

1. Director	Chairman
2. Joint/Additional Director	Member
3. Curator-I	Member
4. Archaeological Engineer	Member
5. Superintendent-I/II	Member
6. Concerned District Language Officer	Member
7. Draughtsman/Junior Engineer/Addl. Assistant Engineer	Member Secretary

- (d) Thereafter, the proposals shall be submitted to the Director, Language and Culture, and they shall be disposed off in the following manner :

- 1) The proposals up to Rs. 10.00 Lakh shall be sanctioned by the Director, Language and Culture Department.
- 2) The proposals exceeding the amount Rs. 10.00 Lakh shall be sent to the Government

for sanction.

- (e) After the amount is sanctioned by the department, it is mandatory for the concerned Committee to arrange the remaining amount of the total expenditure of proposed work of the religious institution or monument as public participation.
- (f) The Grant-in-aid amount shall be provided by the Department to the Block Development Officer (BDO), who will further provide this amount to the applicant/ religious institution committee in accordance with the letter No. LCD-C(10)-8/2014-Part-1 dated 21.09.2022 issued by the Secretary (LAC) to the Government of Himachal Pradesh and guidelines issued from time to time. In every such sanctioned case, a copy of the approved estimate and a copy of the sanction letter shall be provided to the concerned Block Development Officer and the applicant. A copy of the sanction letter will also be endorsed to the concerned District Language Officer and the Deputy Commissioner.
- (g) The grant-in-aid will be provided in two instalments.
- 1) 50% grant-in-aid on sanction.
 - 2) Remaining 50% on the completion of half work.
 - 3) In the tribal areas due to less working days the grant will be provided in one instalment throughout the year.
- (h) The applicant institution shall carry out the works of repair, construction, reconstruction, and beautification under the supervision of the Junior Engineer of the Block development Officer's office. The Block Development Officer shall release the grant amount to the applicant within one month of the sanction of the grant which must be utilized within one year as per the rules of the scheme. If the amount is not utilized within the stipulated period, the department shall be entitled to recover the amount along with interest. In addition, inspection of the released amount and the work shall be conducted through site inspection by the departmental Draughtsman/Junior Engineer/Assistant Engineer, the remaining amount shall be released only after their satisfaction.

The repair, construction, and reconstruction works shall be carried out in accordance with the instruction issued by the Government of Himachal Pradesh from time to time, and as per the applicable schedule of rates and prescribed technical standards.

The District Language Officer may also inspect such works being carried out in their district. If the applicant religious institution does not execute the work as per the approved estimate, the concerned Block Development Officer's office shall immediately submit a report to the department of LAC. In case of any deviation in the work, the department

shall place the matter before the Administrative Secretary (Language & Culture) for final decision.

If the applicant is found to have violated the grant rules, he/she shall be required to refund the entire amount in a lump sum along with interest.

- (i) The Grant-in-aid should be spent in one year otherwise Department of Language & Culture will be entitled to recover the entire amount in single instalment along with interest.
- (j) The Director (Language and Culture) will be competent to extend this period up to one year at their satisfaction keeping in view the certain circumstances.
- (k) Each grant receiving institution shall be required to display the following information regarding the grant provided by the department by installing a signboard near the religious institution or ancient monument:
 - 1) Grant providing Department : Department of Language & Culture, Govt. of H.P.
 - 2) Full name of the work
 - 3) Sanctioned amount
 - 4) Year of sanction
 - 5) Date of commencement of the work
 - 6) Date of completion of the work

7 Certificate:

- (a) After completion of half of the work, the prescribed certificate to this effect, Form-5, Form-6, photographs of the work executed, and the work progress report of the Block Development Officer's office, along with the prescribed Utilization Certificate, shall be sent to the department.
- (b) The second and last installment will be issued after the receipt of these prescribed certificates.
- (c) The Utilization Certificate (Form-6) for the total grant amount provided to the applicant shall be sent in three copies to the Director (Language & Culture) after verification by the concerned Block Development officer. Along with the Utilization Certificate, the applicant shall submit photocopies of the vouchers relating to the utilization of the grant amount, duly certified by the applicant and only on this basis the proper utilization of the grant shall be ensured.

The committee of the religious institution shall record complete details of the institution's

income and expenditure in a cash book and shall preserve all bills/vouchers. These records may be inspected/ verified at any time by the concerned District Language Officer or the technical officers of the department.

8 Inspection and Violation of rules:

- Nil*
- (a) The works of renovation/construction/reconstruction/beautification shall be open to inspection at any time by the officers of the Department of Language and Culture. These officers may also suggest necessary changes in the ongoing works to the applicant committees, which shall be binding to these committees. The inspecting officer shall immediately send a report of each inspected religious institution/ancient monument/archaeological site to the Directorate along with photographs. The Draughtsman/Junior Engineer of the department shall inspect every grant-receiving religious institution/ancient monument/archaeological site as required, and the Assistant Engineer (Archaeology) shall carry out at least 10 percent inspections as test checks.
- (b) The grant-in-aid shall be utilized strictly for the work items for which it has been sanctioned as per the approved estimate. In case of non-compliance, the entire amount may be recovered along with interest.

(Scheme-12)
Application for Grant-in-Aid

1	Full name and address of the Religious Institution/Monument:	
	Village	
	Gram Panchayat	
	Post Office	
	Development Block	
	Tehsil	
	Sub-Division	
	District	
	PIN Code	
2	Is the religious institution/monument public property:	Yes / No
3	If the answer to (2) is "Yes", which institution or trust is managing it:	
4	Age of the religious site: years / Year of construction
5	Whether four coloured photographs of all four sides of the religious site/monument are enclosed	Yes / No /
6	Brief description of the proposed work for which the grant is required (attach separately):	
7	Total estimated expenditure for the proposed work:	
8	Historical/archaeological and cultural description of the religious site/monument:	
9	Whether revenue record is enclosed	Yes / No
	<ul style="list-style-type: none"> • Jamabandi extract • Aks Tafima 	
10	Amount of grant expected from the Government and details of how the remaining amount will be borne by the institution (please give details):	
11	Whether assistance has also been received from any other source for this work (If yes, give details): Affidavit to be enclosed.	
12	Bank account details of the Management Committee of the Religious Institution (Attach a clear photocopy of the first page of the bank passbook containing complete account details):	Name of Bank: Address of Bank Branch: Bank Account Number: IFSC Code:
13	Any other information, if any:	
I solemnly declare that the above information is true and correct to the best of my knowledge and belief.		
	Place:	Signature of the Grant Recipient
	Date:	(Name:)
	Aadhaar Number:	Designation:
	Telephone with STD code / Mobile Number:	
	Address:	
<p>I, (Name), Deputy Commissioner, District, certify that Shri/Smt., who has applied for this grant case as (Kardar/Institution President), is the valid applicant for obtaining the grant from the Government for this religious institution/monument, and that this religious institution/monument is: fit for repair / damaged due to a natural disaster / no longer fit for repair. Therefore, I recommend the release of the grant amount in this case. (Strike out whichever is not applicable.)</p> <p>Place: Date:</p>		
		Signature (with seal)

Department of Language & Culture, Himachal Pradesh – Shimla-171009	
Survey of Temples, Monuments, Monasteries, and Viharas in the State	
1	Name of the Temple/Monastery/Vihara/Institution:
2	By whom and when was the building constructed:
3	Architectural style of the temple: Hill(Pahari)/Satluj/Pent-roof/Shikhara/Cave/Gompa /Tower-type /Pagoda Dome
4	Presiding deity of the temple:
5	Approximate annual income of the temple:
6	Total approximate assets of the temple:
	(1) Movable property: • Ornaments: Approx. ₹..... • Cash: Total ₹.....
	(2) Immovable property: • Buildings..... • Land:..... (Bigha / Kanal / Hectare)
7	Details of the management of the temple: (Priest /Traditional Committee /Other Committee—please give details):
8	Number and details of idols in the temple:
9	Details of festivals and fairs held in the temple परिसर premises):
10	On which days/times is worship performed in the temple?
11	Location of the temple:
	Village Post Office PIN Code Panchayat Sub-Tehsil Tehsil Sub-Division Nearest road Distance from the road
12	Nearest Rest House
	The Rest House belongs to which department: Public Works Department/Irrigation Department/ Forest Department /Electricity Board / Panchayat / Any other (please specify):
13	To whom should one apply for staying in the Rest House: (Please write the name of the officer, office address, and telephone number):
14	Is there a telephone installed in the temple? If yes, please write the telephone number with code:
15	If there is no telephone, please provide the name and phone number of a responsible person who can be contacted regarding this temple:
16	Write the names and timings of bus routes available to this place from the District / Sub-Division / Tehsil / Block Headquarters:
17	Write the history of the religious institution/monument, which should be at least two pages long:

Certificate

It is hereby certified that the (name of the religious institution/monument/site)
is/was situated in Mauza, Pargana, Tehsil, District,
on Khasra Number A photograph of the same is affixed below.

It is further certified with respect to this religious institution/monument/archaeological site that (strike
out whichever is not applicable): —

- | | |
|----|--|
| 1) | The above-mentioned Khasra number is an Abadi Deh / ownership number. |
| 2) | The above-mentioned religious institution/monument/archaeological site is public property and not the private property of any individual. |
| 3) | On dated, it was destroyed by fire / collapsed due to rainfall / collapsed due to landslide/ (name of natural disaster) and has thus been damaged/destroyed. |

(Please Paste Photo Here)
(5X7)

(A part of the signature should appear on the photograph and a part on this page.)

Place:

Date:

Signature (Patwari):

(Name):

(With seal)

Form-4

Justification Certificate for Retaining/Breast wall

It is certified that Retaining wall(s)/breast wall (s) as shown in drawings is/are necessary for the protection of temple situated at village Gram Panchayat Tehsil

District

Place:

Date:

Assistant Engineer,

(Name).....

Block.....

Stamp

Revenue Officer (Village level)/Patwari Certificate

It is hereby certified that the Temple, situated in Mohal/Mojā, Tehsil, District, Himachal Pradesh, is an ancient public religious place constructed on Khasra No., falling within the Abadi Deh area. The temple premises extend over an area measuring approximately meters in length meters in width, covering a total area of square meters.

Therefore, this certificate is issued and forwarded for further necessary action.

Signature of Halqa Patwari:
 Name:
 Patwar Circle:
 (With seal)

Additional Certification for retaining wall

In addition, it is proposed to construct a safety/boundary wall at the above-mentioned religious institution. This safety wall is proposed to be constructed on the side of the religious institution. The proposed dimensions of the safety wall are meters in length meters in width meters in height, covering an area of square meters. The location where this safety wall is proposed to be constructed is also under the possession of the religious institution.

Signature of Halqa Patwari:
 Name:
 Patwar Circle:
 (With seal)

Certificate for Release of the Second and Final Installment

1)	It is hereby certified that I am satisfied that the religious institution/monument/archaeological site has completed the work out of the grant amount of ₹..... sanctioned to it, in accordance with the prescribed rules.	
2)	The work executed by the institution has been carried out on the basis of the items approved in the estimate.	
3)	I have personally inspected the work.	
4)	I request that the second and final installment of the grant, amounting to ₹....., may be released to them.	
Date: Place:	Applicant Signature (with seal)	
(Name) Junior Engineer(BDO Office) With seal	(Name) Block Development Officer With seal	

Utilization Certificate

It is hereby certified that under the Grant-in-Aid Scheme of the Department of Language and Culture for religious institutions, ancient monuments, and archaeological sites, during the financial year, vide letter No. dated, the sanctioned grant amount of ₹.....(Rupees only), out of which the released first installment / second / final installment amounting to ₹....., (Rupees in words), has been utilized for the same purpose/objective for which it was sanctioned.

Place:

Date:

Signature:.....

Head of Institution:

It is further certified that I am satisfied that the conditions on which the grant-in-aid was sanctioned have been fulfilled / are being fulfilled, and that the funds have actually been utilized for the purpose for which they were sanctioned.

(Name)
Junior Engineer
Block Development Office
With seal

(Name)
Block Development Officer
With seal

(Name)
District Language Officer
With seal

(Name)
Draughtsman / Junior Engineer
(Language & Culture)
With seal

Department of Language & Culture (Directorate), Himachal Pradesh

Signature and designation of
Drawing and Disbursing Officer

Countersignature of the Head of Department

**(Certificate for Obtaining Grant for Religious Institutions, Monuments, and Archaeological Sites
under the Scheduled Caste Development Plan)**

It is hereby certified that the religious institution/monument/archaeological site named
....., which is constructed on Khasra Number, Mauza
....., Pargana, Tehsil, District, belongs to the
Scheduled Caste community and is their worshipped deity/deities or monument or archaeological site.

Place:
Date:

Signature
Rural Revenue Officer (Patwari)
With seal

OR.

It is hereby certified that the religious institution/monument/archaeological site named
....., which is constructed on Khasra Number, Mauza,
Pargana, Tehsil, District, belongs to the Scheduled Caste
community and is their worshipped deity/deities or monument or archaeological site.

Place:
Date:

Signature (Panchayat Secretary)
With seal

Signature (Panchayat Pradhan)
With seal

Grant-Related Undertaking / Affidavit

I,, son of Shri, resident of Village, Pargana/Phati, Post Office, Panchayat, Tehsil, Sub-Division, District, hereby give this undertaking / swear an affidavit / certify that the Department of Language and Culture, Himachal Pradesh, Shimla-171009 has sanctioned an amount of ₹...../- (Rupees only) for the renovation / reconstruction / restoration / beautification of the (name of the monument / religious institution / archaeological site), situated at Village, Panchayat, Post Office, Sub-Tehsil / Tehsil, Sub-Division, District, and that in this connection I declare as under:—

- 1) The amount sanctioned by the Government for the above religious institution/monument/archaeological site and the total expenditure to be incurred on the repair/renovation/reconstruction/beautification of the proposed structure, the remaining amount which shall not be less than the sanctioned amount shall be borne by the institution/applicant from its own resources.
- 2) The applicant/institution is not involved in any corrupt practices.
- 3) The sanctioned amount shall be utilized within one year from the date of sanction.
- 4) The repair/renovation/reconstruction/beautification work of the proposed structure shall be executed strictly on the basis of the items approved in the estimate.
- 5) I have obtained a copy of the technically approved estimate from the Department and have clearly understood the detailed specifications of the construction work from the engineers/draftsmen of the Department of Language and Culture, and the work shall be carried out accordingly.
- 6) If, for any reason, the grant amount cannot be utilized or if any portion of the amount remains unspent, the same shall be immediately returned to the Government.
- 7) The officers/employees of the Department shall be permitted entry into every part of the religious institution/monument.
- 8) During the repair/renovation/reconstruction/beautification work, all instructions issued by the officers/employees of the Department shall be strictly complied with.
- 9) The religious institution/monument is not the private property of any individual(s).
- 10) Within one month of completion of the construction work, the Utilization Certificate (along with the audit report/expenditure statement) shall be submitted to the Department.
- 11) During the repair/renovation/reconstruction/beautification work, no painting, whitewashing, distempering, or modern finish shall be applied on any part of the building of the monument/religious institution, nor shall any such chemical or modern material be used which may change the colour or original character of the building or cause any direct or indirect damage to its historical importance. This condition shall not apply to beautification works carried out in the premises (परिसर) other than the main building of the religious institution.
- 13) No grant has been received / has been received from any other department, institution, or individual for this work. Full details of any grant received are being enclosed.

If I fail to comply with the above conditions, I shall immediately refund the entire grant amount along with interest as determined by the Government; otherwise, I authorize the District Collector (District) to recover the said amount as arrears of land revenue.

Date:
Place:

Signature of Applicant / Grant-Recipient
Full Name, Designation, and Seal